STUDENT ELIGIBILITY:

1. Nominees are to have demonstrated a commitment to educational goals through *academic achievement AND extracurricular participation*.

2. Students must have earned 60 semester credits by the end of Spring Semester.

3. Students must have been enrolled at Montana State University - Northern for at least 12 undergraduate credits or 8 graduate credits during the 2012-13 academic year.

4. Students must have a Cumulative Grade Point Average of 2.75.

5. Previous winners are not eligible.

6. Nominated students must fill out and return the Student Information Form.

7. The GRAD student(s) on the list are eligible.

SELECTION PROCESS:

1. Following the above eligibility guidelines only those students eligible have the completed information.

2. Read thoroughly the information contained in this packet, prior to our meeting date.

3. Select your top 10 students by marking these 10 in the Notes column on the attached chart. There is NO need to rank them from 1 to 10.

4. *Meeting date and time is Wednesday March 7th at 4:00 pm in the Library Conference Room.*

5. If you can not make the meeting, please return the packet along with your 10 selections, prior to the meeting. The selection committee will include your selections in determining the recipients.

IMPORTANT INFORMATION:

1. DO NOT let others read any of the information in this packet, this information is highly confidential.

2. All handouts need to be turned in (at the conclusion of the selection process, all informational sheets will be DESTROYED).

3. There will be only 10 students receiving the Student Excellence Award at the Luncheon on 4/3.

THANK YOU FOR TAKING THE TIME TO PARTICIPATE IN THIS PROCESS.