

# University Facilities Planning Board

## Committee Agenda

### June 15, 2021

#### Call to Order

#### Fee Status as of May 2021

- Academic Facility Fee: \$ ~~168,436.82~~
- Equipment Fee: \$ ~~55,249.38~~

The role of the UFPB is advising the Chancellor on priorities for the campus. Please see Policy 304 for details:

<https://www.msun.edu/admin/policies/300/304.aspx>

#### Current Project In Progress:

- **Auto Technology Renovation Status:**  
Final punch list walk thru was scheduled for today 6-15-21 at 11am. After doors and hardware is installed sheetrock around doors needs to be completed as well as an epoxy floor covering.  
Contract is 180 days/with end date of August 7<sup>th</sup>
- **HSC- Nursing Move/Renovations (HSC 113, 114 and office spaces)**
  - Room 114 is substantially complete except for west wall countertop with new sinks were installed 6-14-21, exam area curtains (curtain fabric is back ordered), and remaining technology pieces by ITS staff. Installation timeframe of said pieces not definite yet, as per ITS.
  - Waiting on disposal of surplus in room 113 (all items are in hallway). Ceiling grid demo for 113 complete. New counter tops and sinks have been installed. Flooring expected in August as product was ordered in May and has been backordered.
- **HSC- Room 214/ 215/215A lab renovations**
  - Substantially complete and punch list has been done for this project. Furniture/work stations have been ordered (from Cosney on 3-16-21) No ETA on work stations. Once that arrives, those will be assembled immediately. We will need to have an electrician drill holes in floor and pull up power to each workstation.
- **Campus Building Signage**
  - Work Order has been issued to Korb Construction on installation of building signage. Expecting this to be completed this Spring/Summer 2021.
    - *This has recently been put on hold due to issues with font and letter size.*
- **Misc. ITS Projects and campus classroom equipment replacements in progress as of early summer 2020**
  - Campus projector replacements for summer 2021 = \$7,000
  - Replacement chairs in BC, DTC, 4 rooms total = \$11,000
  - Hagener Science Center room 203- ITS is doing some current minor technology improvements.
- **Cowan Hall Room 310 remodel**
  - Technology-ITS needs to install the 4 projectors and access point; then, remaining ceiling tiles will be installed and some minor electrical repairs remain.
  - Classroom chairs are here, and tables have been ordered
- **Brockmann Center solar array repairs:**
  - Currently, we are waiting on approved revised pricing and signed contract to begin repairs.
    - IPS would like a down payment for parts. Processed on 4-21-21
    - Completion date of 7-31-21
- **Electronics Building Rooms 101, 102, 103, 201, 202, 204**

- PLC Lab Upgrades (room 101) – Kevin has spoke with Spike and has ordered tables and chairs for this room 6-14-21, (as the tables and chairs from 201/202 has been used in other locations on campus) whiteboard has been ordered as well, just unsure if that will be here before classes begin but Kevin/IT can provide a technology cart for use until items have arrived and are installed.  
Kevin and Dan will meet with Loch Electric for the electrical needs for room 101.
  - Rooms 102/103 to have misc. upgrades to accommodate the automotive transmissions training. This project was moved forward ahead of other UFPB priorities by Chancellor Kegel. A wash sink will be installed in 102 and a portable air compressor will be used for air as needed.
  - Move NC3 lab from ET 102 to second floor classroom, **after** COTS surplus disposal occurs.  
Install sink basin, provide new air system in the near future.
- **Hagener Science Center 101-The Pit Flooring**
    - removal of podium/lecture at the bottom of the classroom: this will require demo of water line, electrical and gas line back to the wall, as well as capping the sewer line. Hole will be filled prior to new flooring.
    - new flooring will be replaced where existing carpet is currently (this will be paid by insurance for claim on 6-27-20 flooding) However, we will be placing vinyl plank flooring in the bottom level of the Pit to with stand any moisture, ect from the high water table. Northern will pay the difference of this upgrade in flooring on the bottom level.
      - Installation is scheduled for June 21<sup>st</sup>-June 25<sup>th</sup> (Valley Furniture) After which fixed chairs will need to be reinstalled on top row and columns will need to be painted.
- Projected to be done May 3rd-July 31<sup>st</sup>. This room has been taken offline during this time frame. Debbie Winegar, Debra Bradley and Tammy Boles have all been notified for scheduling.

## Project Planning/ Proposals:

- **Brockman 212 remodel** (includes technology, carpet, paint, lighting. This may require end year funds if available. (Still need a Project Request Form submitted for this project)
  - Transformation into a WebEx room similar to room 202 (which is a polycom room)
- **Brockmann Center Classroom Carpeting**
  - Prioritized rooms in order are 201, 203, 204, 209, 211, 213, 214, and 215.
  - This will involve phasing as the requested list is quite large.
- **Brockmann Center new lighting fixtures in plumbing labs.** Will be phased based on priorities/needs/available funding
  - Priority 1 list
    - 106, 107, 108, and 114
  - Priority 2 list
    - 101, 102, and 118
- **Donaldson Hall's heating system** replaced and some additional renovations in order for building to be functional year-round again; as per Chancellor's request which he brings up yearly.  
Currently, Donaldson Hall is currently being evaluated by the State Historical Preservation Office and MSU's Facilities Services office for historical preservation registration. Other folks on campus have expressed interest in this as well. One year remaining on \$6 million authorization (BOR policy 1003.7)
- **Hagener Science Center Room 104**
  - Nursing has requested this room to be renovated to be used as a student lounge area and study area. (Project request form was submitted on 4-1-21)
  - Cabinets along wall removed, technology for current lounge computers added. (furniture and computers moved from CH 313)
- **Hagener Science Center Room 105**
  - Nursing has requested this room to be renovated to be used as a Nursing Classroom. (Project request form was submitted on 4-1-21)

- Cabinets need to be removed, sink in front area removed, technology needs to be added, classroom furniture needed, and whiteboard needs to be installed.

## **Campus Master Plan preliminary development In progress:**

- Facilities Service Director Has Requested Strategic Plans for Each Department from Deans and Directors. Facilities Services Director requests that the Provost develops those requests in the dean's meetings.
- Provost, Dan and Marianne Hoppe would like to implement a Committee/Board to establish space management, design, and technology planning. This would also include creating a 'classroom design guidelines' for our campus.
- Work on the development of campus classroom design guidelines has begun with ITS and Facilities Services Director, especially with the electrical and mechanical items involved in the campus building's infrastructure.

## **Equipment for Instruction Requests:**

- ~~New Distiller for biology department—distiller will be ordered no later than April 30<sup>th</sup> (purchased with grant funds) as soon as this is delivered we will need to have it installed for classes to begin in August. This was ordered from Fisher Scientific on 4-20-21—Still waiting on delivery of the distiller. *Is the department purchasing a table for this equipment to sit on?*~~
- Electronics 101 lab equipment requests, total of \$43,115.17 (email was sent by Dave Kruger on 6-4-21 to Chris Wendland and Dan Ulmen with quotes for specific items, available upon request)

## **Adjournment-**

- All meetings will be by Zoom/webex conference for the foreseeable future due to COVID-19 crisis.
- All future project requests from campus deans and department heads though the UFPB will require the proper project request documentation which will be provided by the Facilities Services Director (FSD) as well as project initiation documentation which the FSD will manage.