

UNIVERSITY ADVISORY COUNCIL

January 28, 2016

Attendees: Becky Toth, Sue Solomon, Kristi Peterson, Cindy Small, Emily Richmond, Lourdes Caven, Samantha Clawson, Vicki Gist, Bill Rugg, Steven Don, Arlys Williams, Carol Reifschneider, Norton Pease, Jennifer Anderson, Debra Bradley, Mary Heller, Holly Haas, Cristina Estrada-Underwood

Meeting called to order at 3:41pm.

Chancellor discussed the importance of consistent policies that do not conflict with the state or OCHE – must be in compliance (employees are informed and properly trained). Also need to ensure we can enforce the policies that are in place. Department-level policies are able to be more specific to that department’s needs to ensure consistency in more specific areas.

Some policies on the books are outdated and no longer apply. Attempting to get them all up to date prior to accreditation visit in October.

Director Descriptions

Why do we have policies describing specific positions? A job description is on file in HR. Rather than approve and roll these forward, opening a discussion on why these policies are in place.

Carol Reifschneider asked whether we need section 200 at all, which is “Responsibilities of Administrative Officers.”

Policy 202 is a policy (not a job description) on who is in charge of the campus in the Chancellor’s absence.

Section 200 is available to the public, which HR records would not be.

Why are grant directors included – some, but not all?

What is the definition of an administrative officer”?

Why are Performance Evaluation forms under this section?

Director policies not ready for approval; tabled for further evaluation of the purpose/need of the section 200 level policies.

Policy Discussion and Votes: **TABLED**

210.6 Director of the Library

210.9 Dean of Extended University/Director of summer session

211.1 Director of Nursing

214 Dean of the College of Technical Sciences

211.2 Director of Education and Assessment

220.6 Directors of Trio Grants

220.4 Director of Academic Student Support

216.2 Director of Financial Aid

220.1 Director of the Career Center

Announcements – Chancellor Kegel

Nursing program has been on conditional approval. As of last week, program is fully approved by the state Board of Nursing. Congratulations to Nursing for their hard work.

Strategic Advancement Team members have formed charge groups to look into the feasibility of 9 strategic initiatives that could move Northern forward.

1. Football stadium on Northern's campus
2. Equine and expanded rodeo programs
3. Comprehensive Veterans Success Center
4. Native American Cultural Center
5. Student Life/auxiliaries (residence halls, kitchen and food court)
6. Increased industry support
7. Programming in Great Falls/Lewistown (Polycom)
8. Comprehensive four-year schedule
9. Broader, more diverse fine arts offerings

Commencement speaker selection is underway.

Chancellor traveling to Bozeman next week for a CEO retreat.

R&R check-in meetings: goal of meeting with every person on campus. Very beneficial, and the efforts, even the little things, are making a difference. Current enrollment is up 20 FTE, half of what we lost in 2014.

Fundraising for new Diesel Ag building is nearing completion.

University of Iowa Hawkeyes wrestling (top-ranked NCAA team) coming to wrestle Northern on February 12. Make plans to attend!

Fishing Derby Fri-Sat, registration at the Walleye Tavern.

We Love Northern Ball February 6th in the Armory Gym.

Meeting adjourned at 4:40pm

Next Meeting: Thursday, February 25th at 3:30pm