Meeting Minutes

Professional Development Committee

February 7, 2013

Brockmann Conference Center

3:00pm

Members: Lanny Wilke, Rosalyn Templeton, Fred Smiley, Linda Osterman, Tracey Jette, Mark Seiffert

Members Present: Lanny Wilke, Tracey Jette, Rosalyn Templeton, Linda Osterman, Fred Smiley

Chairs: Lanny Wilke

Co-Chair: Tracey Jette

Minutes: Debra Bradley

1. Meeting was called to order at 3:00pm

2. Approval of Minutes for December 6, 2012 and January 24, 2013 were read and approved. If any corrections they can be emailed to Debra.

3. Funding Requests

   a. Tracey signed the request for Sue Solomon
   b. Jay Reed – Tabled – more information is needed such as what is the exact cost, more information on the hotel/motel, travel expenses and such
   c. Barbara Zuck – Approved for 50% or up to $2000.00.
   d. Barbara Coffman – Tabled – still need more information about state funded or MSUN employee
   e. Larry Strizich – FORD MLR Training
f. Wayne Boysun – FORD MLR Training
   g. Jeremy Hofmann – FORD MLR Training

4. Redoing the Template was brought up since the committee were receiving high dollar amount funding request and also last minute funding request.
   a. Time limit
   b. Two weeks prior to committee meeting to be presented
   c. May not fund all the amount requested
   d. Is the requester representing MSUN – on a panel or presenting a paper you may get more funding

5. Meeting was adjourned at 4:00pm

6. Next meeting will be held on February 21, 2013