Meeting Minutes

October 18, 2012

Brockmann Conference Room

3:00pm

Type of Meeting: Professional Development Committee

Chair: Lanny Wilke

Co-Chair: Tracey Jette

Minutes: Debra Bradley

Invitees: Fred Smiley, Lanny Wilke, Linda Osterman, Mark Seiffert, Tracey Jette, Rosalyn Templeton

Present: All

1. Call the meeting to order at 3:05pm

2. Minutes were approved and corrected
   a. Tracey is Director not Chair when the voting came to Ligia Arango and Jennifer Henderson for Professional Development Funding.

3. Funding Requests
   a. Approved
      i. Tracey Jette
      ii. Ingrid Graves
      iii. Denise Brewer was approved via email on 10/03/12
   b. Not Approved
      i. S Norton Pease
         1. Needs travel form and then brought back to the table
      ii. James Morrow
         1. Provost to investigate and ask Sue Ost about how he is paid.
            a. Then bring back to table to discuss
iii. Education – Stacey Dolezal
   1. OPI Funding?
   2. Find out who paid for or who needs to be paid/refunded

iv. Lanny Wilke –
   1. Learned how to fill out the Funding Request for books for the Academic Senate

4. Professional Development Calendar
   a. Lanny to send Debra information on his calendar and also Tracey stated that she would send information also. Debra is the only one to send items to Marianne.
   b. Start date of November 1, 2012 should still be a goal to put on the MSUN Website

5. Magna Publications
   a. The quotes were to high
   b. Lanny to email everyone a deal of 32 classes for $500.00
      i. When received, the committee needs to make a fast choice of it is what they want. Debra will then get the information on the calendar.

6. Next meeting will be November 1, 2012

7. Meeting adjourned at 3:40pm