

MSU-Northern Labor Management Committee
Minutes of September 6, 2006

Present:

Management: Kathy Jaynes, Debbie Ritz, Mike Campbell

Labor: Julie Strobel, Lil Lipp, Linda Osterman

There were no minutes from the last meeting in January 2006.

The committee welcomes Kathy Jaynes who will serve as the management co-chair, and Linda Osterman who will serve as the labor co-chair.

Labor and management reviewed the charter and determined that the committee will consist of three labor representatives and three management representatives. Labor and management will each maintain a substitute. The alternate may come to the meetings to observe but will have no say.

A motion was made to approve the committee makeup of three members and one alternate from each side. Motion passed.

The committee discussed when the next meeting should take place. It was decided to meet on October 25th 2006 with the location to be decided at a later date. Also, it was decided to continue meeting the 4th Wednesday of every other month. There was also discussion about an alternate meeting date in December due to the holidays.

Kathy said she would make all necessary changes to the Charter per committee discussion and agreement and send everyone a copy.

Co-Chair appointments were voted on and remained the same: Kathy and Linda to serve as co-chairs.

Other Business;

What do we want to see happen:

1. The Parking Lot
2. Who's decision was it and why
3. Get more information out to the people on campus
4. Updates on when it will be finished
5. Potter to give more information out each week (E-mail, Bulletin boards)

Lil asked about how to get the information out

1. one way would be the campus newsletter
2. maybe get a progress report out
3. Also, the issue of smoking near building entrances was discussed.

Concerns were brought up about the appointment of employees into positions as opposed to the regular posting of jobs and interview process. As an example, changes are being made in the business office and other areas.

Business Office Changes - the Controller position was eliminated and the rest of the business office was restructured. The remaining staff received new job titles and position descriptions including Crystal, Michelle, and Lorraine. One new position was created, Cashier I. Chris moved upstairs into the Controller's old office with a new job title, Budget Officer. Questions were raised about Callie's position and hours in the SUB.

Also discussed - Committee members agreed that we need to bring new people into the organization with fresh ideas. Do we have the right people for some of our current jobs? Organizations change and new blood is needed. Also, why do some positions get reclassified and what are their new duties. How can we give more employees the opportunity for advancement?

In further discussion, committee members raised concerns about safety and kids on skateboards? Put up signs that state NO SKATEBOARDING AT ANYTIME.

In other business, labor members wanted the staff appreciation luncheons to be held again as in the past. Also discussed were celebration days and faculty and a staff development committee

The next meeting will be October 25th 2006 from 3-5, place TBA.

Meeting adjourned.

Respectfully Submitted,
Linda Osterman