

College of Arts, Sciences and Education
College Meeting
Virtual - Zoom
March 30, 2021
4:00pm

Members: Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Christopher Busch, Vickie Clouse, Casey Donoven, Valerie Guyant, Gwen Hart, Steve Hesske, Terri Hildebrand, Shawn Huse, Neil Moisey, Chris Mouat, Joyce Mphande-Finn, Grant Olson Cristy Ozburn, Carol Reifschneider, Andrew Rolin, Mark Seiffert, Darlene Sellers, Curtis Smeby, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd, Jerry Wagener, Mary Ward, Jennifer Anderson, Debra Bradley

Members Present: Randy Bachmeier; Samantha Balemba; Jack Beiger; Grant Bowker; Joyce Mphande-Finn; Valerie Guyant; Gwen Hart; Terri Hildebrand; Neil Moisey; Grant Olson; Cristy Ozburn; Carol Reifschneider; Darlene Sellers; Curtis Smeby; Joel Soiseth; Gary Succaw; Joey Todd; Mary Ward; Jennifer Anderson, Debra Bradley

Chair: Valerie Guyant

Minutes: Debra Bradley

1. **Call to Order:** at 4:01 by Valerie Guyant
2. **Approval of Agenda:**
 - Additions to the agenda were made by Valerie Guyant
 - Motion to approve was made by Carol Reifschneider
 - Second was made by Joey Todd
 - Question was called
 - Approved
3. **Approval of Minutes:**
 - Motion to approve was made by Grant Bowker
 - Second was made by Grant Olson
 - Question was called
 - Approved
4. **Discussion:**
 - Chair Applications
 - Due on Monday April 6th, 2021
 - Send applications to Carol Reifschneider

- Program Assessment
 - Template from Lindsey Bennett
 - Use this form instead of Task Stream
 - Link to Box for all information from Task Stream
 - Task Stream can be accessed from the Provost Website
 - Requirements for NWCCU
 - Will be more training during Faculty/Staff Orientation Week in August

5. Proposals:

- # 33 GDSN 450-Graphic Design II Major Revision
 - Changed Course Description
 - Changed Title – Added Capstone
 - Added a PreReq
 - Change course fee to match Banner
 - Remove “Graphic Design III”
 - Individual Portfolio not group
 - Motion to approve was made by Carol Reifschneider with amendments
 - The second was made by Joel Soiseth
 - Question
 - Approved
- #34 GDSN 350-Graphic Design II Major Revision
 - Change the DGSN to GDSN
 - Course description updated
 - Removed CAP 120
 - Removed GDSN 220
 - \$16.00 fee
 - Name stays the same
 - Motion to approve was made by Grant Bowker
 - Second was made by Joey Todd
 - Question
 - Approved
- # 35 GDSN 340-Electronic Design II New Title Web Design and Development
 - Changed the name
 - Removed GDSN 240
 - Motion to approve was made by Joey Todd
 - The second was made by Joel Soiseth
 - Question
 - Approved
- # 36 GDSN 240-Electronic Design I Major Revision
 - Updated description
 - Removed all old software names
 - Removed Pre req

- Motion to approve was made by Carol Reifschneider
- The second was made by Joel Soiseth
- Question
- Approved
- # 37 GDSN 231 Graphic Design Application Major Revision
 - Course description revised
 - Change “plus to” “to students will also”
 - The motion to approve was made by Carol Reifschneider with amendments
 - The second was made by Gary Succaw
 - Question
 - Approved
- # 38 GDSN 250 Graphic Design I Major Revision
 - Removed ART 150 (ARTZ 105)
 - Being able to add more students to the program
 - Motion to approve was made by Carol Reifschneider
 - The second was made by Joel Soiseth
 - Question
 - Approved
- # 39 GDSN 220 Illustration I Major Revision
 - Removed ART 120
 - Course description updated
 - Motion to approve was made by Carol Reifschneider
 - The second was made by Joel Soiseth
 - Question
 - Approved
- # 51 GDSN 320 Illustration II Major Revision
 - Course description was updated
 - Motion to approved was made by Carol Reifschneider
 - The second was made by Joel Soiseth
 - Question
 - Approved
- # 52 Health & Physical Education K-12 (Teaching) Minor
 - Credits exceeded BoR limits
 - Removed water-based classes
 - Adding more options for students
 - Motion to approved was made by Curtis Smeby
 - The second was made by Jack Beiger
 - Question
 - Approved

6. Chair Report:

- Registration for Summer and Fall 2021
- Possible change of procedure

- Need to have students talk with their advisors

7. **Dean's Report:**

- Darlene Sellers opened the floor up to Neil Moisey
 - Dean's Search
 - NOV Drafted
 - Bring to the Core Leadership for approval
 - The NOV is still moving forward
 - Policy 600.2
 - i. Colleges updates
 - ii. Grade of PF
 - iii. Keep or not keep
 - iv. Tracking students – Dean of Students/Registrar's Office
 - v. Clearinghouse
 - vi. Have form made digital
- Searches
 - EDUC – two candidates
 - CNSL Education – one candidate
 - Biology

8. **Announcements:**

- SPSS Program has been purchased
 - Two programs with the purchase
 - Let Samantha know if you would like the other program
- April 2, 2021 University Day; No Classes and Offices are open
- April 26-30, 2021 Final Exams
- April 30, 2021 Spring Semester Ends
- May 1, 2021 Commencement
- May 4, 2021 Spring Semester Grades are due by 12 noon.

9. **Adjournment:** at 5:01pm

- Motion to adjourn made by Carol Reifschneider
- Second was made by Gary Succaw
- Call for the question
- Approved