

College of Arts, Sciences, and Education
College Meeting
02/16/2023
Cowan Hall # 314
4:00pm

Members: Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Casey Donovan, Beth Durodoye, Valerie Guyant, Gwen Hart, Terri Hildebrand, Shawn Huse, Chris Mouat, Joyce Mphande-Finn, Grant Olson, Carol Reifschneider, Mark Seiffert, Curtis Smeby, Amy Smith, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd, Jerry Wagener, Mary Ward, Jennifer Anderson, Debra Bradley

Members Present: **Randy Bachmeier**, Samantha Balemba, Jack Bieger, Grant Bowker, Giuseppe Cortese, Casey Donovan, Valerie Guyant, Gwen Hart, Terri Hildebrand, Joyce Mphande-Finn, Mark Seiffert, Curtis Smeby, Gary Succaw, Jennifer Anderson, Debra Bradley, Beth Durodoye

Chair: Joseph Todd

Minutes: Debra Bradley

1. Call to Order:

- a. Joseph Todd called the meeting to order at 4:01 pm

Approval of Minutes:

- b. 01/19/2023
- c. Motion was made to approve the minutes was made by Grant Bowker
- d. The second was made by Valerie Guyant
- e. Question
- f. Approved

2. Provost Report:

- a. Carol Reifschneider
 - i. Assessment
 1. Working on getting the assessment program in place and moving along
 - ii. Faculty Searches
 1. Two Faculty accepted
 - a. English
 - b. General Science/Biology
 2. PSYX – on going
 3. HPE – new search
 4. Clinical Teacher – presenting to CORE
 - iii. Senator Tester on campus to talk about the farm bill and other items

1. SUB Ballroom at 11am

3. Discussions:

- a. Student Worker
 - i. Katie Gaines
 1. Works 8 hours per week for CASE
 2. Looking for projects to work on
 - ii. College in a Day
 1. Great Falls – March 23, 2023
 2. Jack Bieger – CJUS
 3. Jennifer Anderson – Education
 4. Looking for more to join in the fun

4. Chair's Report:

- i. April 12, 2023
 1. No classes – offices are open
 2. Advising will be going on that day
 3. Lunch will be provided
- ii. Curriculum Revision
 1. Education
 - a. Email out for E-Vote
 - b. Overhauling Program
 - i. 15-20 years old
 - ii. Aligning the CORE classes
 - iii. Credit count 120
 - iv. Secondary is next to revise
- iii. Incomplete Grade Form
 1. Needs updating
 2. Adjuncts
 3. Provide Structure
 4. “F” the following semester
 5. Policy
 6. Success rate for passing grades
 7. Housing the form
 - a. DocuSign
 - b. BrightSpace
 8. Bring back to the next college meeting

5. Dean's Report:

- a. Strategic Planning
 - i. NWCCU
 - ii. College does not have a strategic plan
 - iii. Information gathered from the LOL Meetings
- b. Recruiting Day on the Hill
 - i. Beth Durodoye, Amy Smith and Joyce Mphande-Finn are going to Helena to represent Northern Education Programs

- c. Need three bragging points
 - i. Each Program
 - ii. Sent to Beth Durodoye and Jennifer Anderson
 - iii. March 10, 2023 deadline
 - iv. General Program information
- d. End of Year
 - i. Big ticket items/wish list
 - ii. Send information/requests to Debra Bradley

6. Proposals:

- a. # 40; COMX 550; Communication and Theory
- b. # 41; COMX 512; Communication and Conflict
- c. # 42; COMX 520; Principals of Organizational Communication
 - i. A motion to batch the three above proposals was made by Valerie Guyant
 - ii. The second was made by Mark Seiffert
 - iii. Question
 - iv. Approved
 - v. Motion to approve the above proposals was made by Valerie Guyant
 - vi. The second was made by Samantha Balemba
 - vii. Question
 - viii. Approved
- d. # 43; WRIT 218; Journalism
 - i. Added Print News and Print Newspaper
 - ii. The motion was made to approve by Grant Bowker
 - iii. The second was made by Jack Bieger
 - iv. Question
 - v. Approved
- e. # 44; WRIT 218; Request for Inclusion to the Gen Ed Core
 - i. CAT I
 - ii. Media Studies
 - iii. Motion to approved was made by Samantha Balemba
 - iv. The second was made by Mark Seiffert
 - v. Question
 - vi. Approved
- f. # 45; EDU 511; C D E in Global Education
- g. # 46; EDU 582; Assessment, Curriculum and Instruction
 - i. A motion was made to batch the above mention proposals by Grant Olson
 - ii. The second was made by Jack Bieger
 - iii. Question
 - iv. Approved
 - v. Same as EDUC 530?
 - vi. Teach Danielson
 - vii. College Instructors
 - viii. Advising the student to the correct courses
 - ix. Catch Non-Trad and Traditional Students

- x. Course on the books
- xi. Instruction details
- xii. Motion to approve the
- xiii. above-mentioned proposals was made by Grant Olson
- xiv. The second was made by Casey Donovan
- xv. Question
- xvi. Approved
- h. # 47; CJUS 521; Criminal Justice Ethics
- i. # 48; SW; 523; Addictive Studies
- j. # 49; CJUS 530; Administration of Juvenile Justice
- k. # 50; CJUS 525; American Criminal Law
 - i. A motion to batch the above-mentioned proposals was made by Valerie Guyant
 - ii. The second was made by Casey Donovan
 - iii. Question
 - iv. Approved
 - v. Valerie Guyant will work with Jack Bieger to make corrections
 - vi. A motion was made to approve was made by Grant Olson
 - vii. Question
 - viii. Approved

7. Announcements:

- a. Happy Birthday to Mary Ward
- b. “Misery” starts this weekend and next weekend
- c. Davis Bowie Tribute March 4, 2023
- d. Baby Riddian(?) Olson was introduced to the group – Grant did some serious bragging!

8. Adjournment:

- a. Motion was made to adjourn by Grant Olson
- b. The second was made by Valerie Guyant
- c. Question
- d. Approved at 4:44 pm
- e. “Yip Yippee”